

HOLMES COUNTY BOARD OF COUNTY COMMISSIONERS

October 20, 2026 Regular Session 9:00 AM

Commission Board Room - 107 E Virginia Ave., Bonifay, FL 32425

David Corbin
Project Director

Nate Nolin
County Attorney

WILMER STAFFORD
District 1

WADE ELLENBURG
District 2

MITCH JOHNSON
District 3

EARL STAFFORD
District 4

CLINT ERICKSON
District 5

PROCLAMATION

- ❖ Call to Order
- ❖ Invocation/Pledge

ADOPT THE AGENDA

- ❖ Additions or Deletions

ADOPT PREVIOUS MINUTES

NON- AGENDA AUDIENCE

Effective October 1, 2013, Florida Statute 286.0114 mandates that "members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission." Each individual shall have three (3) minutes to speak on the proposition before the Board.

AGENDA ITEMS

- Resolution 26-19 FRDAP Grant – David Corbin

COUNTY COORDINATOR

FEMA

BUILDING OFFICIAL / PLANNING

- Immediate Family Exemption, Taylor – John Feeney

HOLMES COUNTY DEVELOPMENT COMMISSION

LIBERTY PARTNERS

COUNTY ENGINEER

- Dewberry Engineering
- Melvin Engineering
- Alday – Howell Engineering
- Hanson Professional Services

COUNTY ATTORNEY

COMMISSIONER ITEMS

- County Policy, Reporting and Travel – Wade Ellenburg
- Update and briefing from Building Inspector on Data Center Visit – Wade Ellenburg

ADJOURN

Resolution Number: 26-19

Whereas, Holmes County, Florida, intends to apply to the State of Florida for FY26-27 Florida Recreation Development Assistance Program Grant consideration under the provisions as set forth in Chapter 62D-5, Part V, Florida Administrative Code (F.A.C.), and

Whereas, Holmes County, Florida, has determined the need for park development at Dogwood Lakes Park and intends to apply for grant funding in an amount up to \$200,000.00 to develop Dogwood Lakes Park located at 1940 Highway 177A, Bonifay, FL; and

Whereas, Holmes County, Florida, plans to use future funding from the Florida Recreational Development Assistance Program Grant to implement needed improvements to develop the Park as these funds become available from State of Florida; and

Whereas, the Holmes County agrees to amend their Capital Improvements Schedule to include the project "Dogwood Lakes Park Improvements" into their 5-Year Capital Improvement Plan.

NOW THEREFORE, BE IT HEREBY RESOLVED that this legislative body of the Holmes County, Florida, will apply to the Florida Department of Environmental Protection, Division of Recreation and Parks for a Florida Recreation Development Assistance Program Grant in the amount up to \$200,000 to fund said park development and commits to amend the Capital Improvements Schedule to include referenced project should funding be awarded.

ADOPTED THIS ____ day of _____ 2026 on a vote of ____ yeas and ____ nays by the County Commission.

County Commission
Holmes County, Florida

BY: _____
Print Name: _____
Chairman

ATTEST:

Print Name: _____
Clerk

(SEAL)

AFFIDAVIT OF ACKNOWLEDGEMENT FOR EXEMPTION OF SECOND RESIDENTIAL STRUCTURE

State of Florida

County of Holmes

Before me, the undersigned authority, personally appeared Samuel and Amber Taylor, (hereinafter "Affiant"), and Judy Taylor, (hereinafter "Property Owner") who, being duly sworn, deposes and states the following:

Property Description

The property owner is the owner of the property located at 1463 Underwood Rd, Graceville, FL 32440, described as Holmes County Parcel ID Number 0218.00-000-000-004.000 (hereinafter "the Property").

Affiant is the resident of the second dwelling unit to be placed on the property described above. The physical address of the new residence is to be determined by E-911 at a later date.

Purpose of Exemption

Property Owner and Affiant acknowledges that an exemption has been granted by Holmes County Board of County Commissioners to allow for the placement of a second residential structure on the Property. This exemption permits the second structure to be used solely for residential purposes by immediate family members of the Property Owner and/or Affiant.

Non-Transferability of Exemption

Property Owner and Affiant agrees and acknowledges that this exemption does not transfer automatically upon any conveyance or sale of the Property. Any conveyance of the Property must be limited to immediate family members of the Affiant to maintain the validity of this exemption, and Affiant acknowledges that the exemption may terminate upon conveyance outside of this limitation.

Liability and Compliance Disclaimer

Property Owner and Affiant acknowledges that this exemption does not override, release, or otherwise affect any mortgage, lien, or insurance requirements for the overall Property, including but not limited to those covering both the primary and secondary residential structures. Further, Property Owner and Affiant understands and agrees that this exemption does not supersede or waive any applicable zoning, building codes, or other permitting requirements of Holmes County or the State of Florida.

Use and Expansion Limitations

Property Owner and Affiant agrees that the second residential structure may only be used for residential purposes by family members and shall not be used for commercial purposes or rented to non-family members. Any expansion, modification, or significant change to the second structure beyond what is currently approved requires prior written consent from Holmes County Board of County Commissioners.

Temporary Nature and Reversion Clause

Affiant acknowledges that the exemption is granted conditionally and may be subject to review or revocation by Holmes County Board of County Commissioners in cases of non-compliance, property conveyance outside of immediate family members, or other violations of these terms.

Effective Date and Term of Exemption

This exemption is effective as of the date signed and notarized below and shall remain valid as long as Affiant or immediate family members retain ownership of the Property, unless otherwise revoked by Holmes County Board of County Commissioners.

Further Acknowledgments

Property Owner and Affiant hereby acknowledge that they have read and fully understand the terms and conditions of this affidavit and agree to abide by all stipulations herein.

Affiant's Signature:

Samuel Taylor

Date: _____

Amber Taylor

Date: _____

State of _____

County of _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this ____ day of _____, 20____, by Samuel and Amber Taylor (affiant), who is personally known to me or has produced _____ as identification.

Notary Public Signature: _____

Printed Name of Notary: _____

Commission Number: _____

Commission Expiration Date: _____

Notary Seal:

Property Owner's Signature:

Judy Taylor

Date: _____

State of _____

County of _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this ____ day of _____, 20____, by Judy Taylor (property owner), who is personally known to me or has produced _____ as identification.

Notary Public Signature: _____

Printed Name of Notary: _____

Commission Number: _____

Commission Expiration Date: _____

Notary Seal:

Secondary Residence Exemption Request for Additional Information

PLEASE FILL OUT ALL THAT APPLY:

Parcel ID Number (Required): 0218 . 00 -- 000 -- 000 -- 004 . 000

E911 Address: TBD Underwood Rd. Graceville, FL 32440

1. What is the intent of the proposed second residence?

Son and daughter-in-law to place a new manufactured home.

2. Will the residence be rented? (Yes/No)

No

3. Will the residence be occupied by immediate family members? (Yes/No) If yes, what is their relation to the property owner? Include first/last name.

Yes. Son and daughter in law's family.

4. Who will retain ownership of the second residence? Include relationship and first/last name.

The Home will be owned by Samuel and Amber Taylor.
The Parcel of Land will remain owned by Judy Taylor (current owner)

5. Is the second residential structure intended for temporary or permanent use?

Permanent Use.

6. What is the square footage of the second residence?

2176 sq. Ft.

7. Will utilities (e.g., water, electricity, septic) for the proposed structure be shared with the primary residence, or will separate services be installed?

No there is already a Previous mobile home here that was removed at a prior time.

8. Has the property owner applied for or received any other exemptions or permits for the property?

(Yes/No) If yes, provide details.

No, the property owner does not remember applying or if any permits were required. The previous mobile home was moved in 2014. But the home owner had lived there for years.

9. Are there any existing liens, mortgages, or encumbrances on the property that may affect compliance with the exemption requirements?

No

10. If the proposed structure will require significant changes to the property (e.g., additional driveway access, clearing land), describe the intended modifications.

Already an existing drive-way from the previous mobile home that was there.

11. Is the proposed structure being financed, or is it owned outright? If financed, provide lender details.

Being Financed through Triad Financial, Inc.

12. Is there any additional information or documentation that may be relevant to this request?

No.

Acknowledgement

I hereby certify that the above information is true and accurate to the best of my knowledge. I understand that providing false or incomplete information may result in delays or denial of this request.

Printed Name: Amber Taylor

Signature: Amber Taylor

Date: 10-15-2024

Email: Ahoover32@gmail.com

Mailing Address: TBD Underwood Rd. Graceville, FL 32440

Holmes County, FL

IMPORTANT NOTICE

The Property Appraiser makes every effort to produce the most accurate information possible. No warranties, expressed or implied are provided for the data herein, its use or interpretation. The assessment information is from the last certified tax roll. All other data is subject to change. This website is **NOT TO BE USED AS AN OFFICIAL RECORD OR FOR FINANCING PURPOSES, INSURANCE PURPOSES, PROPERTY OWNERSHIP (Deeds are the official record of title), ELIGIBILITY FOR ANY PROGRAM, AND/OR ADDRESS VERIFICATION.** If you need address verification, please contact the 911 Coordinator at (850)-547-1112.

***An Actual Year of 1950 is not a true representation of the Actual Year built.** This is a "default" setting where an actual date is not known. The Effective Year is simply reflective of the current market and the condition of the property. **The Effective Year is evident by the condition and utility of the structure and may or may not represent the Actual Year Built.**

Maps have been compiled from the most authentic information available and are to be used for assessment purposes only. Holmes County Property Appraiser's Office assumes NO responsibility for the errors and/or omission contained herein.

THIS MAP IS NOT A SURVEY

Parcel Summary

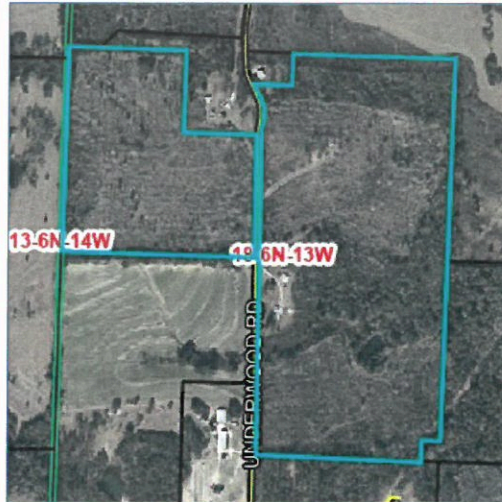
Parcel ID	0218.00-000-000-004.000
Location	1463 UNDERWOOD RD
Address	GRACEVILLE
Brief Tax Description*	S 26.25 AC OF SE 1/4 OF NW 1/4 & NE 1/4 OF SW 1/4 LESS 1/2 AC TO BEG AT SE COR OF NE 1/4 OF SW 1/4 & RUN N 1/2 AC TH W 1/2 AC TH S 1/2 AC TH E 1/2 AC TO POB ALSO A PARCEL DES IN OR 79/363 LESS A PARCEL DES IN OR 79/376 LESS 1 AC DES IN OR 83/198 ALSO SW 1/4 OF NW 1/4 LESS 5 ACS IN NE COR AS DES IN OR 48/310 & 147/595
	(Note: *The Description above is not to be used on legal documents.)
Property Use Code	TIMBERLND 2 80-89SFR (5501)
Sec/Twp/Rng	18-06-13
Tax District	1-COUNTY
Millage Rate	15.18
Acreage	113.5
Homestead	Y

[View Map](#)

Owner Information

Primary Owner
[TAYLOR JUDY](#)
 1463 UNDERWOOD RD
 GRACEVILLE, FL 32440

Map



Land Information

Code	Land Use	Units	Unit Type	Frontage	Depth
001	005902 - T6 DIRT AC TMBR SWMP	24.94	AC	0	0
002	005995 - T6 NONPRODUCTIVE RD	0.57	AC	0	0
003	005502 - T2 DIRT AC TIMBER	76.6	AC	0	0
004	005602 - T3 DIRT AC TIMBER	10.39	AC	0	0
005	000111 - HSIMP 1-3 ACRES	1	AC	0	0

Buildings

Building	1
Type	SINGLE FAM
Total Area	3,389
Heated Area	2,376
Exterior Walls	BRICK/WOOD
Roof Cover	ENAM METAL
Interior Walls	PLYWD PANL
Frame Type	1-2 STY WD
Floor Cover	CARPET & U; VINYL TILE
Heat	H&AC W/DCT
Air Conditioning	
Bathrooms	2
Bedrooms	0
Stories	1
Actual Year Built	1975
Effective Year Built	1996

Extra Features

Code	Description	Number of Items	Length x Width x Depth	Units
B22G	BARN POLE GOOD		48 x 36 x	1728
M114	CONC PAVEMENT		36 x 36 x	1296
M114	CONC PAVEMENT		0 x 0 x	1076
PL6	SWIM POOL VINYL		0 x 0 x	648
AP1	ATT PORCH		20 x 10 x	200
B41F	BARN W/FLOOR		16 x 14 x	224

Sales

Multi Parcel	Sale Date	Sale Price	Instrument	Book/Page	Instrument Number	Qualification	Reason	Vacant/Improved	Grantor	Grantee
N	7/24/2026	\$100	SD	0716/480		Unqualified	UNQUAL/LIFE ESTATE INTEREST	Improved	TAYLOR JUDY	TAYLOR HAROLD EUGENE III TYALOR SAMUEL JACOB
Y	7/12/2023	\$0	SD	0709/0593		Unqualified	UNQUAL/LIFE ESTATE INTEREST	Improved	TAYLOR JUDY DIANNE	TAYLOR III HAROLD EUGENE TAYLOR SAM
N	6/1/1978	\$20,000	N/A	0079/0363		Qualified	QUAL/PHY PROP CHGD AFTER SALE	Improved		
N	1/2/1920	\$165,940	N/A	0000/0000		Unqualified	N/A	Improved	2001 CONVERTED JUST VALUE	
N	1/1/1920	\$93,593	N/A	0000/0000		Unqualified	N/A	Improved	2001 CONVERTED ASSESSED VALUE	

Valuation

	2026 Working Values	2025 Certified Values	2024 Certified Values	2023 Certified Values	2022 Certified Values
Building Value	\$144,445	\$144,445	\$116,918	\$110,626	\$104,268
Extra Features Value	\$11,760	\$11,760	\$11,760	\$12,090	\$12,420
Land Value	\$31,678	\$30,928	\$30,178	\$4,500	\$4,500
Land Agricultural Value	\$24,178	\$24,178	\$24,178	\$24,178	\$24,178
Agricultural (Market) Value	\$358,803	\$298,395	\$264,066	\$179,715	\$179,715
Just (Market) Value	\$522,508	\$485,528	\$422,922	\$306,931	\$300,903
Assessed Value	\$154,158	\$150,741	\$147,174	\$143,592	\$140,114
Exempt Value	\$56,411	\$55,722	\$55,000	\$55,000	\$50,000
Taxable Value	\$97,747	\$95,019	\$92,174	\$88,592	\$90,114
Maximum Save Our Homes Portability	\$33,725	\$36,392	\$11,682	\$7,802	\$5,252

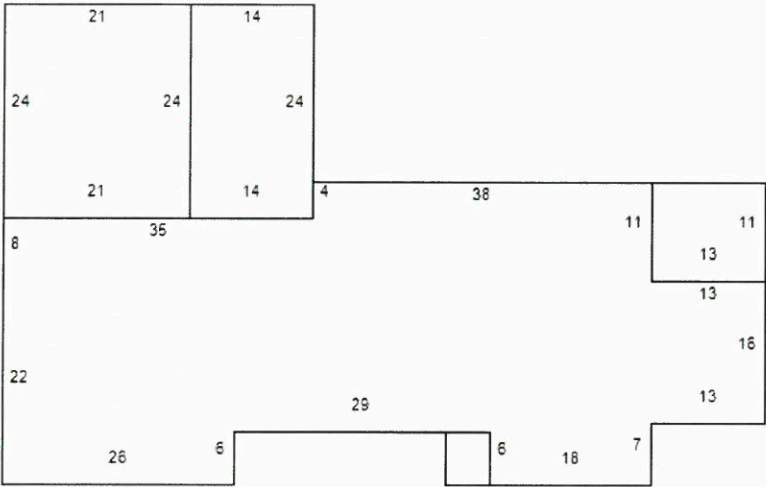
2026 Card View

[2026 Property Record Card \(PDF\)](#)

2025 Card View

[2025 Property Record Card \(PDF\)](#)

Sketches



Room Type	Area
BASE AREA	2376
PC	0
SP	0
OP	0

No data available for the following modules: Photos.

Holmes County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll.

[User Privacy Policy](#) | [GDPR Privacy Notice](#)

Last Data Upload: 10/15/2026, 4:26:32 AM

Contact Us





HOLMES COUNTY LAND USE LETTER

Holmes County Planning Department
107 E Virginia Ave, Bonifay, FL 32425
Email: holmesplanning@aldayhowell.com

Property Address:	1463 Underwood Rd
Parcel ID #:	0218.00-000-000-004.000
City/County/State:	Unincorporated Holmes County, FL
Owners Name:	Judy Taylor
Applicants Name:	Amanda Bailey
Proposed Use:	SFD, Utilities, Addressing
Total Acreage:	113.5
Current FLU:	Agriculture

To Whom It May Concern,

In response to the request for information regarding the above-referenced property, we have researched our files and present the following land use letter.

PARCEL INFORMATION

Allowable uses for parcels in this district, as seen in the Holmes County Comprehensive Plan, are listed below:

C. Agriculture

Purpose and Intent: This category is applied to lands that are used for the production and harvesting of food or livestock facilities. The intent is to retain and support the agrarian uses within Holmes County.

Density: No greater than one unit per forty (40) acres analyzed cumulatively throughout the category within the unincorporated portion of Holmes County. The County shall keep a record and report this status to the Board of County Commissioners annually. Once this threshold has been met at a County level, no density in this category shall exceed one dwelling unit per forty (40) acres.

No greater than one unit per acre is allowable under the following conditions:

1. If five or more lots are created, access to each lot shall be provided by a county or state-maintained roadway.
2. Newly created lots in this category must have a minimum two-hundred (200) feet of frontage along said roadway.
3. When two or less lots are created, access may be provided by a recorded easement. However, flag lots are not permissible.

No greater than one unit per half acre is allowed under the following conditions:

1. The requirements of Policy 1.1.1 (c) i, and iii are met.
2. A conservation subdivision is created.
3. The road frontage minimum shall be one-hundred (100) feet.
4. The gross density cannot exceed one unit per acre within the project or subdivision boundary.
5. The remaining unused acreage must remain undeveloped in perpetuity, except for passive recreational common facilities to the development, and be placed into a conservation easement, or be subject to a Development Agreement to transfer the density onto the portion of the project site to be used residentially.

6. Easements used according to this provision must be recorded and/or be held by a third party.

Impervious Surface Area: No greater than 0.50 lot coverage.

Allowable Uses: Agriculture, aquaculture, horticulture, floriculture, viticulture, silviculture, dairy, livestock, poultry, bees, and any and all forms of farm products and farm production; single-family detached dwelling units; co-housing; home occupations; retail uses are allowable only when associated with the agrarian uses described herein, such as roadside produce stands or markets when the food sold is grown on site; houses of worship; public or private K-12 schools; natural and resource-based recreational uses; recreational uses except campgrounds or recreational vehicle uses; utilities including renewable energy power generation. Temporary uses such as those for a short-term event are allowable pursuant to the Land Development Code.

In addition, a use which creates high wage employment opportunities for six or greater employees may be permitted as a conditional use or special exception if it lies within the Economic Overlay Incentive Zone as outlined in this Element. In this case, the impervious surface area may increase to no more than 0.70 lot coverage.

Development Restrictions: Where potable water is available for connection, or is available from a public utility, water lines shall be installed and sized for the provision of fire protection.

Location Criteria: This designation shall not be used for lands within the Urban Service Boundary.

RESPONSE

Based on the information in the Land Use Application, it is the understanding of the Planning Department that an additional single family residence, relevant utilities, and addressing are being proposed on this parcel. This parcel currently contains one residence and as such this is **allowable with conditions**.

In order to place an additional residence, this parcel would need to be split, and the new residence would be placed on its own parcel. Lots that are deeded to immediate family members are exempt from the standard permitting process, and may simply be recorded at the Clerk's office. Lots split in this manner have a minimum lot size of 0.50 acres and a minimum road frontage of 100 feet unless otherwise provided legal access via a recorded ingress/egress easement. Please note that lot splits that are deeded to oneself/the owner(s) of the parent parcel are NOT exempt from the permitting process. An Immediate Family Verification form will be included with this report, and will need to be submitted via email. Otherwise, lots may be split according to the lot split process. Additional information regarding this process may be provided upon request.

Alternatively, a secondary residence exemption may be applied for. This would allow the second residence to be placed on the parcel without splitting it, but would place limits and restrictions on the parcel. The Secondary Residence Exemption Packet will be included with this report. Please note that the Secondary Residence Exemption process is mutually exclusive with the Family Lot Split process described above.

Otherwise, you could construct an Accessory Apartment pursuant to the standards listed in LDRs Section 7.02.01.B. These include that the accessory apartment shall not exceed more than 25 percent of the gross floor area of the principal structure on the lot. For the subject parcel, based on the Property Appraiser's info, the existing 2,376sf residence would allow for a 594sf accessory apartment.

This information was researched on 09/28/2026, by the undersigned, per request and as a public service. The undersigned certifies that the above information contained herein is believed to be accurate and is based upon, or relates to, the information supplied by the requestor. The Authority assumes no liability for errors and omissions. All information was obtained from public records, which may be inspected during regular business hours.

Sincerely,

Nat S Jr

Nathan Shaw

Holmes County Planning Technician

Cc: John Feeney, PE

Holmes County Planner



HOLMES COUNTY IMMEDIATE FAMILY VERIFICATION FORM

THIS FORM WILL NOT BE ACCEPTED IF
ANY REQUIRED FIELDS ARE LEFT BLANK.

Parcel ID: _____

REQUIRED: You must select at least one of the two options below. If both options apply, select both. This form will be considered incomplete and will not be accepted if neither box is checked.

Check this box if the proposed family parcel will be less than one (1) acre in size:

☐ Agricultural Family Residence / Minimum Lot Size Exception

The subject property is located within the Agricultural Future Land Use district, and the proposed division is requested pursuant to Holmes County Land Development Regulations Section 5.01.05 for a qualifying family member's primary residence. The resulting parcel is less than one (1) acre in size, and approval is requested under the family residence exception in Section 5.01.05.

Check this box if the proposed division is being submitted as an immediate family division exempt from the Lot Split permitting process:

☐ Family Member Division / Lot Split Exclusion

The proposed division is being requested pursuant to Holmes County Land Development Regulations Section 10.05.01.A as a division of land among qualifying family members and is therefore exempt from the submittal and recordation requirements otherwise applicable under that section.

REQUIRED: Check one box below identifying the relationship between the Grantor and Grantee.

The Grantee is the Grantor's:

☐ Grandparent

☐ Child

☐ Parent

☐ Stepchild

☐ Stepparent

☐ Adopted Child

☐ Adopted Parent

☐ Grandchild

☐ Sibling

We understand that knowingly providing a false statement in writing with the intent to mislead a public servant in the performance of his/her official duty shall be subject to a misdemeanor of the second degree pursuant to Section 837.06, Florida Statutes. We affirm that the information provided in this statement is true and correct to the best of our knowledge.

Owner / Grantor Signature: _____

Printed Name: _____

Date: _____

Recipient / Grantee Signature: _____

Printed Name: _____

Date: _____



**Holmes County
Planning and Development Services Division**

Secondary Residence Exemption Packet

107 E Virginia Ave

Bonifay, FL 32425

Email: HolmesPlanning@aldayhowell.com

Phone: 850-547-1119

Below are FAQs and information regarding secondary residential structures on parcels/lots that already have one residence.

Q: Can I place a second residence on my property?

A: The majority of parcels in Unincorporated Holmes County only allow for one single family residence per parcel. Multiple residences are allowable only in the following Future Land Use Districts: Rural Residential, Low Density Residential, Medium Density Residential, Urban Mixed Use, and Crossroads Mixed Use.

Q: What Future Land Use District is my property in?

A: A copy of the Future Land Use Map will be included in this packet.

Q: My parcel doesn't allow for two residences by District. How can I apply for an Exemption?

A: Please fill out and return the Secondary Residence Request for Additional Information (RAI) included in this packet. After internal review, Exemptions are presented to the Board of County Commissioners for approval. If approved, you will be given a custom Affidavit that will need to be signed and notarized before you can apply for Building Permits. An example affidavit is included in this packet.

Q: Can I add an accessory apartment/granny flat/mother-in-law suite on my property?

A: Accessory Apartments are strictly limited to 25% of the gross floor area of the principal residential structure on the property, among other requirements. Please contact us directly for more information regarding this process.

Q: Can I add a tiny house/barndominium/Conex/shed house to my property?

A: The size of a new dwelling is only relevant when applying for an Accessory Apartment, mentioned above.

Secondary Residence Exemption Request for Additional Information

PLEASE FILL OUT ALL THAT APPLY:

Parcel ID Number (Required): _____

E911 Address: _____

1. What is the intent of the proposed second residence?

2. Will the residence be rented? (Yes/No)

3. Will the residence be occupied by immediate family members? (Yes/No) If yes, what is their relation to the property owner? Include first/last name.

4. Who will retain ownership of the second residence? Include relationship and first/last name.

5. Is the second residential structure intended for temporary or permanent use?

6. What is the square footage of the second residence?

7. Will utilities (e.g., water, electricity, septic) for the proposed structure be shared with the primary residence, or will separate services be installed?

8. Has the property owner applied for or received any other exemptions or permits for the property? (Yes/No) If yes, provide details.

9. Are there any existing liens, mortgages, or encumbrances on the property that may affect compliance with the exemption requirements?

10. If the proposed structure will require significant changes to the property (e.g., additional driveway access, clearing land), describe the intended modifications.

11. Is the proposed structure being financed, or is it owned outright? If financed, provide lender details.

12. Is there any additional information or documentation that may be relevant to this request?

Acknowledgement

I hereby certify that the above information is true and accurate to the best of my knowledge. I understand that providing false or incomplete information may result in delays or denial of this request.

Printed Name: _____

Signature: _____

Date: _____

Email: _____

Mailing Address: _____

AFFIDAVIT OF ACKNOWLEDGEMENT FOR EXEMPTION OF SECOND RESIDENTIAL STRUCTURE

THIS DOCUMENT IS FOR INFORMATIONAL PURPOSES ONLY AND WILL NOT BE ACCEPTED IF ALTERED
AND RESUBMITTED.

AN UPDATED VERSION OF THIS AFFIDAVIT WILL BE PROVIDED FOLLOWING THE APPROVAL OF THE
HOLMES COUNTY BOCC.

State of Florida

County of Holmes

Before me, the undersigned authority, personally appeared (First Name, Last Name) for
informational, purposes only. (hereinafter "Affiant"), and _____
and _____ (hereinafter "Property Owner") who, being duly
sworn, deposes and states the following:

Property Description

The property owner is the owner of the property located at:

Street Address: 123 MAIN STREET

City: PONCE DE LEON

State: FL

Postal Code: 32425

The parcel is legally described as Holmes County Parcel ID Number:
1234.00-000-000-123.456 (hereinafter "the Property").

Affiant is the owner of the second dwelling unit to be placed on the property described above.
The physical address of the new residence is to be determined by E-911 at a later date.

Purpose of Exemption

Property Owner and Affiant acknowledges that an exemption has been granted by the Holmes
County Board of County Commissioners to allow for the placement of a second residential
structure on the Property. This exemption permits the second structure to be used solely for
residential purposes by immediate family members of the Property Owner and/or Affiant.

Non-Transferability of Exemption

Property Owner and Affiant agrees and acknowledges that this exemption does not transfer
automatically upon any conveyance or sale of the Property. Any conveyance of the Property
must be limited to immediate family members of the Affiant to maintain the validity of this
exemption, and Affiant acknowledges that the exemption may terminate upon conveyance
outside of this limitation.

Liability and Compliance Disclaimer

Property Owner and Affiant acknowledges that this exemption does not override, release, or
otherwise affect any mortgage, lien, or insurance requirements for the overall Property,
including but not limited to those covering both the primary and secondary residential

structures. Further, Property Owner and Affiant understands and agrees that this exemption does not supersede or waive any applicable zoning, building codes, or other permitting requirements of Holmes County or the State of Florida.

Use and Expansion Limitations

Property Owner and Affiant agrees that the second residential structure may only be used for residential purposes by family members and shall not be used for commercial purposes or rented to non-family members. Any expansion, modification, or significant change to the second structure beyond what is currently approved requires prior written consent from Holmes County Board of County Commissioners.

Temporary Nature and Reversion Clause

Affiant acknowledges that the exemption is granted conditionally and may be subject to review or revocation by Holmes County Board of County Commissioners in cases of non-compliance, property conveyance outside of immediate family members, or other violations of these terms.

Effective Date and Term of Exemption

This exemption is effective as of the date signed and notarized below and shall remain valid as long as Affiant or immediate family members retain ownership of the Property, unless otherwise revoked by Holmes County Board of County Commissioners.

Further Acknowledgments

Property Owner and Affiant hereby acknowledge that they have read and fully understand the terms and conditions of this affidavit and agree to abide by all stipulations herein.

Signature blocks will be provided on the updated Affidavit, if approved.