



**HOLMES COUNTY**  
**Building Department**  
 107 E Virginia Ave, Bonifay, FL 32425  
 Office: 850-547-1110 / Fax: 850-547-4134  
 Email: [hcbd@holmescountyfl.org](mailto:hcbd@holmescountyfl.org)

**Building Official:**  
**Mike Gerald**

**OWNER/BUILDER PERMIT AFFIDAVIT**

I, \_\_\_\_\_ am the authorized agent or legal owner of the following described property:

Parcel #: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

I am applying for a Building Permit pursuant to the Owner/Builder exemption set forth in Florida Statute, Section 489.103. Florida law requires that I have been provided with the following Disclosure Statement.

**DISCLOSURE STATEMENT**

State law requires construction to be done by licensed contractors. You have applied for a permit under an exemption to that law. The exemption allows you, as the owner of your property, to act as your own contractor with certain restrictions even though you do not have a license. You must provide direct, onsite supervision of the construction yourself. You may build or improve a one-family or two-family residence or a farm outbuilding. You may also build or improve a commercial building, provided your costs do not exceed \$25,000. The building or residence must be for your own use or occupancy. It may not be built or substantially improved for sale or lease. If you sell or lease a building you have built or substantially improved yours within 1 year after the construction is complete, the law will presume that you built or substantially improved it for sale or lease, which is a violation of this exemption. You may not hire an unlicensed person to act as your contractor or to supervise people working on your building. It is your responsibility to make sure that people employed by you have licenses required by state law and by county or municipal licensing ordinances. You may not delegate the responsibility for supervising work to a licensed contractor who is not licensed to perform the work being done. Any person working on your building who is not licensed must work under your direct supervision and must be employed by you, which means that you must deduct F.I.C.A. and withholding tax and provide workers' compensation for that employee, all as prescribed by law. Your construction must comply with all applicable laws, ordinances, building codes, and zoning regulations.

I hereby acknowledge that I have read the above Disclosure Statement and that I comply with the entire requirement for the issuance of an Owner/Builder permit.

FURTHER, affiant saith naught.

\_\_\_\_\_  
 PROPERTY OWNER

STATE OF FLORIDA  
 COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ by \_\_\_\_\_ who is personally known to me or who has produced \_\_\_\_\_ as identification and who did (or did not) take an oath.

\_\_\_\_\_  
 Notary Signature

