

August 18, 2025

Mrs. Macy Rogers  
C.W. Roberts Contracting, Inc.  
160 Industrial Park Road  
Freeport, Florida 32439  
850-533-7179

RE: **Notice of Pre-Construction**

Financial Project No's. : 219165-3-52-01, 219165-3-52-02, 436269-2-52-01, 436269-2-52-02, 436269-2-52-03  
Federal Job No. : D324041B & D324003B  
Contract No. : T3938  
County : Holmes  
Description : SR 79 from SR 10 (US 90) to North of CR 177 and SR 10 (US 90) from East of Banfill Avenue to East of Hubbard Street

Dear Mrs. Rogers:

A Pre-Construction Conference for the subject project is scheduled for **Thursday, September 18, 2025, at 10:00 AM CST** at the Florida Department of Transportation office, located at **1723 Sunrise Circle, Ponce De Leon, FL 32455**.

Improvements under this contract consist of Earthwork items, SP asphalt and bridge replacement with precast components. Also included are guardrail upgrades, grassing, signage and pavement markings.

Please submit the following documents at the Pre-Construction Conference:

- Contractor's written Maintenance of Traffic Plan (MOT plan must be submitted pursuant to the County's ROW permit guidelines)
- Notify agencies listed in Maintenance of Traffic Spec. 04060.3.1.D (Page 142)
- Emergency Contact Information
- Certified Receipts of letters sent to law enforcement agencies (Florida Highway Patrol and Holmes County Sheriff Department)
- Certification for a Worksite Traffic Supervisor, with Advanced Training (105-8.3)
- Notarized Affidavit for Florida Vehicle Registration (7-23)
- Two copies of each insurance policy (7-13)
- Current list of equipment including identifying numbers, model numbers and year of manufacture (100-1)
- Erosion Control Plan (104-5)
- Work Progress Schedule (8-3.2)
- List of plan errors or omissions
- Cost Savings Initiative proposal
- Shop Drawings (if required)
- Copy of Asphalt Mix Designs
- Certifications (4-3.2.1)
  - A listing of on-site clerical staff, supervisory personnel and their pro-rated time assigned to the contract,
  - Actual Rate for items listed in Table 4-3.2.1,
  - Existence of employee benefit plan for Holiday, Sick and Vacation benefits and a Retirement Plan, and,
  - Payment of Per Diem is a company practice for instance when compensation for Per Diem is requested.



Pursuant to Section 337.125(2), F.S., notice of this Pre-Construction Conference must be sent to each of your DBE subcontractors anticipated to perform work on this contract. Representatives from all other anticipated subcontractors are requested to attend this meeting as well. By copy of this letter, the organizations and/or individuals listed below are also requested to attend or be represented. For further information I can be reached at (270) 601-3831.

Sincerely,



Craig Wyatt, P.E.  
Vice President



Federal Tax ID Number:  
64-0671634



896 Main Street  
Chipley, FL 32428



P: 850.600.0024